

**MINUTES OF THE ANNUAL MEETING OF ROYAL LEAMINGTON SPA TOWN COUNCIL  
HELD ON 11<sup>TH</sup> MAY 2019 AT THE TOWN HALL, PARADE, LEAMINGTON SPA**

**PRESENT:** Councillors Heather Calver, (Chairman), Janet Alty, Alan Boad, Sarah Boad, Julija Boulton, David Brunson, Will Bryce, Mubarik Chowdry, Amy Evans, Bill Gifford, Jennifer McAllister, Louisa Radice, Susan Rasmussen and Nick Wilkins.

160 members of the public were present.

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Judith Clarke and Navdeep Atwal.

2. **ACCEPTANCE OF OFFICE**

The Town Clerk reported that all Councillors, with the exception of Councillor Navdeep Atwal, who was absent from the meeting due to ill health, had completed the statutory Declaration of Office, following the Local Government elections on 2nd May.

**RESOLVED** that Councillor Atwal is permitted an extension to complete the Declaration of Office as a Councillor at, or prior to, the Meeting of the Council on 23<sup>rd</sup> May, 2019.

3. **DECLARATIONS OF INTEREST**

No declarations were made at this time.

4. **MAYOR'S ANNOUNCEMENTS, INCLUDING DISBURSEMENT OF MAYOR'S CHARITY FUND 2018/19**

The Mayor announced that during her year of office she was pleased to have supported the Head and Neck Cancer Fund and Heart of England Mencap Charity Fund. In excess of £4900 had been raised for Charity during the year. Representatives of each Charity were invited to receive a cheque from the Mayor representing the disbursement of the Charity Fund.

5. **MAYOR'S ANNUAL AWARDS**

The Mayor announced that the following individuals had been nominated to receive the Mayor's Award for 2018/19 in recognition of their work in support of the community of Leamington Spa :-

Andy Gotts  
David Jenkins  
David Greenwood  
Ann Morrison

Mota Singh  
Adrian Barton

The nominees, with the exception of Mota Singh and Adrian Barton, who were absent, were invited to collect their award in the form of inscribed glassware and a Certificate from the Mayor.

6. **ELECTION OF THE MAYOR OF ROYAL LEAMINGTON SPA FOR 2019/2020**

Nominations were invited for Mayor of Royal Leamington Spa for the year 2019/20.

Councillor Sarah Boad moved that Councillor Bill Gifford be elected Mayor of Royal Leamington Spa for the year 2019/20.

The motion was seconded by Councillor David Brunson.

There being no further nominations, it was

**RESOLVED** that Councillor Bill Gifford is elected Mayor of Royal Leamington Spa for the year 2019/20.

The Mayor then made the customary Declaration of Office which was signed by the retiring Mayor Councillor Heather Calver.

7. **ELECTION OF THE DEPUTY MAYOR OF ROYAL LEAMINGTON SPA FOR 2019/2020**

Nominations were invited for Deputy Mayor of Royal Leamington Spa for the year 2019/20.

Councillor Julija Boulton moved that Councillor Susan Rasmussen be elected Deputy Mayor of Royal Leamington Spa for the year 2019/20.

The motion was seconded by Councillor Alan Boad.

There being no further nominations, it was

**RESOLVED** that Councillor Susan Rasmussen is elected Deputy Mayor of Royal Leamington Spa for the year 2019/20.

8. **APPOINTMENT OF MAYOR'S CHAPLAIN**

**RESOLVED** that Reverend Jeongsook Kim is appointed as the Mayor's Chaplain for the year 2019/20.

9. **VOTE OF THANKS TO THE RETIRING TOWN MAYOR**

It was moved by Councillor Sarah Boad, seconded by Councillor Jennifer McAllister,, that a vote of thanks be accorded to the retiring Mayor, Councillor Heather Calver, for services during her term of office.

**RESOLVED** that Councillor Heather Calver is thanked for her services during her term of office as Mayor of Royal Leamington Spa.

Councillor Calver briefly acknowledged the vote of thanks and paid particular thanks to the support of her Consort, Mr Gerald Calver, the Deputy Mayor Councillor Jill Barker and the Council support staff who had assisted her during her term of office.

10. **PUBLIC FORUM**

There were no questions or representations from members of the public.

11. **MINUTES**

**RESOLVED** that the Minutes of the Meeting of the Town Council held on 11th March 2019 (Report No.10) are confirmed and signed as a correct record.

12. **APPOINTMENT OF STANDING COMMITTEES**

Consideration was given to a Report (Report No. 12) regarding appointment of the Council's Standing Committees for 2019/20.

**RESOLVED** that the following Standing Committee and Sub- Committee appointments are approved for the municipal year 2019-20:-

<b>Committee</b>	<b>No of Seats</b>	<b>Councillors</b>
<b>Policy and Resources</b>	9	Janet Alty Sarah Boad Alan Boad Will Bryce Mubarik Chowdry Judith Clarke Bill Gifford Louisa Radice Susan Rasmussen
<b>Cultural and Community</b>	8	Navdeep Kaur Atwal Julija Boulton David Brunson Will Bryce, Heather Calver Amy Evans, Jennifer McAllister Louisa Radice

Committee	No of Seats	Councillors
<b>Planning</b>	8	Janet Alty Navdeep Kaur Atwal Julija Boulton David Brunson Heather Calver Mubarik Chowdry Jennifer McAllister Nick Wilkins
<b>Urgent Matters</b>	5	Sarah Boad Judith Clarke Amy Evans, Bill Gifford Nick Wilkins
<b>Allotments Sub Committee</b>	4	David Brunson Heather Calver Susan Rasmussen Nick Wilkins
<b>Staffing</b>	3	Sarah Boad Judith Clarke Amy Evans
<b>Neighbourhood Plan Steering Group</b>	4	Janet Alty Sarah Boad Mubarik Chowdry Susan Rasmussen

13. **APPROVAL OF AUTHORITY FOR PAYMENTS**

The Town Clerk requested authority in accordance with Standing Order 21 and the Council's Financial Regulations for the approval of all payments, money transfers and expenditure, including investments.

**RESOLVED** that Councillors Janet Alty, Judith Clarke, Sarah Boad and Bill Gifford are appointed as signatories of all payments, money transfers expenditure and investments for the period until the Annual Council meeting in May, 2020.

The Meeting commenced at 11.30 am ended at 12.35 pm.

Signed.....  
(Chairman)

Date.....