

**MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD ON 13<sup>th</sup> OCTOBER 2022, 6PM AT LEAMINGTON SPA TOWN HALL**

**Present:** Councillors, Sarah Boad (Chair) , Alan Boad, Will Bryce, Mubarik Chowdry, Judith Clarke, Jennifer McAllister, Ruggy Singh, Nick Wilkins.

Officers: Town Clerk

**37. Apologies for Absence**

Apologies were received from Cllr Bill Gifford (Cllr J McAllister substituting) and Cllr Jade McGhee .

**38. Declarations of Interest**

Cllr S Boad declared a non pecuniary interest in item 7 as a county councillor.

**39. Public Forum**

No representations / questions from the public.

**40. Minutes**

**Resolved** that the Minutes of the Meeting of the Policy and Resources Committee held on 08<sup>th</sup> September 2022 (Report No.4) are confirmed as a correct record.

**41. Matters Arising from the Minutes**

Noted that the new electric car had been received and was in use.

**42. Community Safety**

The committee received a presentation from WDC's Community Safety Officer, who provided feedback on the anti spiking initiative that the Town Council had supported financially and wider community safety activity.

The South Warks Community Safety Partnership had worked together to address spiking concerns. £2k funding from the Town Council had enabled the purchase of 15,000 StopTopps (lids for drinks to prevent drink spiking) which are available to drinkers. Distributed to local venues at a pubwatch meeting. Positive feedback received from the 17 venues – further information will be made available by the Community Safety Officer in due course. Training has also been provided to bar / club staff as part of the 'Good Night Out' initiative.

Drink spiking incidents have reduced significantly following the initiative. Funding from Office of the Police and Crime Commissioner for the current year. – will invest some of that money in more StopTopps.

Safer Streets funding – round 3 of home office funding. Secured £50k. CCTV on Tachbrook road. More emergency contact points – Brunswick street, court street. Linked to CCTV control room. Street marshalls and street pastors.

**Resolved** that the information received is noted and the Community Safety Officer is thanked for his attendance and input.

**43. Local Transport Plan 4 consultation**

The committee considered report number 7 regarding Warwickshire County Council's current consultation on its draft Transport Plan.

It was noted that the Town Council had responded to previous consultations on this strategy and related projects / initiatives. It was agreed that the political groups would submit any comments to the Town Clerk by the end of October.

**Resolved** that the consultation be considered by the Town Council at its meeting in November and that political groups identify any possible comments / responses to the consultation for consideration by the Town Council.

**44. Budget Setting 2023/24 – Process / Timeline**

The committee considered report number 8 regarding a process and timeline for setting the Town Council's budget for 2023/24.

The likely date of the King's coronation was noted.

**Resolved** that the identified budget setting process and timescale is noted.

Cllr Wilkins left at approximately 18:45.

**45. Concessionary Parking Days**

**Resolved** that 6<sup>th</sup> November and 03<sup>rd</sup> December are requested as the dates for free parking in WDC car parks in Leamington Spa.

**46. Budget / finance monitoring**

The committee considered report number 10 and related appendices regarding budget and financial matters.

**Resolved** that the committee notes the information provided regarding budget monitoring / financial matters.

**47. Payments**

The committee considered a schedule of payments arising

**Resolved** that the following payments are approved

Cheque No / Electronic Payment	Payee	Details	Amount	VAT	Total
Cheque	Old Milverton Allotments Assoc	Grant payment - previous grant award.	£318.75		£318.75
Electronic	K Geddes	Expenses reimbursement - blue plaque event	£86.90		£86.90
Electronic	Warwick District Council	Printing - blue plaque inv 83273404	£48.00	£9.60	£57.60
Electronic	K Sangha	Lib Photo prize	£50.00		£50.00
Electronic	P Evans	Lib Photo prize	£35.00		£35.00
Electronic	B Erdos	Lib Photo prize	£20.00		£20.00
Electronic	Piners	Blue plaque installation Inv 25357	£137.38	£27.48	£164.86
Cheque.	S Marks	reimbursement refreshments Twinning reception	£88.95		£88.95
Electronic	Plyvine Catering	Deposit for civic dinner - Inv 2176	£447.00	£89.40	£536.40
Electronic	K Geddes	Expenses reimbursement - LiB presentations.	£74.85		£74.85
	TBC	Temp event licence - civic dinner	TBC		£0.00
					£0.00
					£0.00
					£0.00
			<b>£1,306.83</b>	<b>£126.48</b>	<b>£1,433.31</b>

Noted that allotments payments approved in July will also be paid.