



**THE TOWN COUNCIL
OF
ROYAL LEAMINGTON SPA**
TOWN HALL, PARADE,
ROYAL LEAMINGTON SPA
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ROBERT NASH ACIS DMS
Clerk to the Town Council

4TH April, 2018

Dear Councillor,

You are summoned to a meeting of the Cultural and Community Committee to be held in Meeting Room 5 at the Town Hall, Parade, Royal Leamington Spa on **TUESDAY 10TH APRIL 2018, commencing at 6.00 pm.**

The business will be as set out below.

Yours faithfully,

Clerk to the Town Council

To:- Councillors Heather Calver, Judith Clarke, Caroline Evetts, Tom Kenyon-Brown, Jojo Norris, Mota Singh, Amanda Stevens and Andrew Thompson.

Mr J. Mather, Margaret Begg (Leamington International Twinning Society)

(All other Members of the Town Council – Agenda for information only)

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
Members are invited to declare any interest they may have in an item identified for discussion at the Meeting.
3. **PUBLIC FORUM**
To receive representations from Members of the public in accordance with Council Standing Orders.

4. TOWN TWINNING MATTERS

(1) To consider any matters relating to Town Twinning.

(2) To consider the invitation from the Mayor of Mioveni to the Mayor and Town Council to attend a celebratory event in Romania between 29th June and 2nd of July. (Letter of invitation herewith)

A Member of Leamington Twinning Society will be in attendance for these items.

5. MINUTES

To approve and sign as a correct record the Minutes of the Meeting of the Cultural and Community Committee held on 13th February, 2018 (Report No.5)

6. MATTERS ARISING FROM THE MINUTES

(i) PROVISION OF PLANTERS – LEAMINGTON TOWN HALL

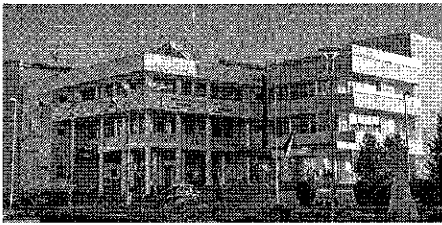
Town Clerk to report orally on progress since the last meeting.

7. NATIONAL TRIBUTE TO CENTENARY OF END OF WORLD WAR 1

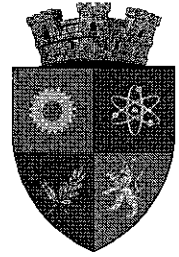
To consider the attached Report (Report No. 7)

8. LEAMINGTON IN BLOOM

To consider and note the Minutes of the meeting of the Leamington in Bloom Committee held on 7th March 2018 (Report No. 8)



**ROMANIA
ARGES COUNTY
CITY OF MIOVENI
THE MAYOR'S OFFICE**



B-dul DACIA, Nr.1, COD 115400, Tel: 0348/450000, 0348/455444, Fax: 0248/260500
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07.03.2018

Royal Leamington Spa Town

Dear Mrs. Mayor Caroline Evetts,

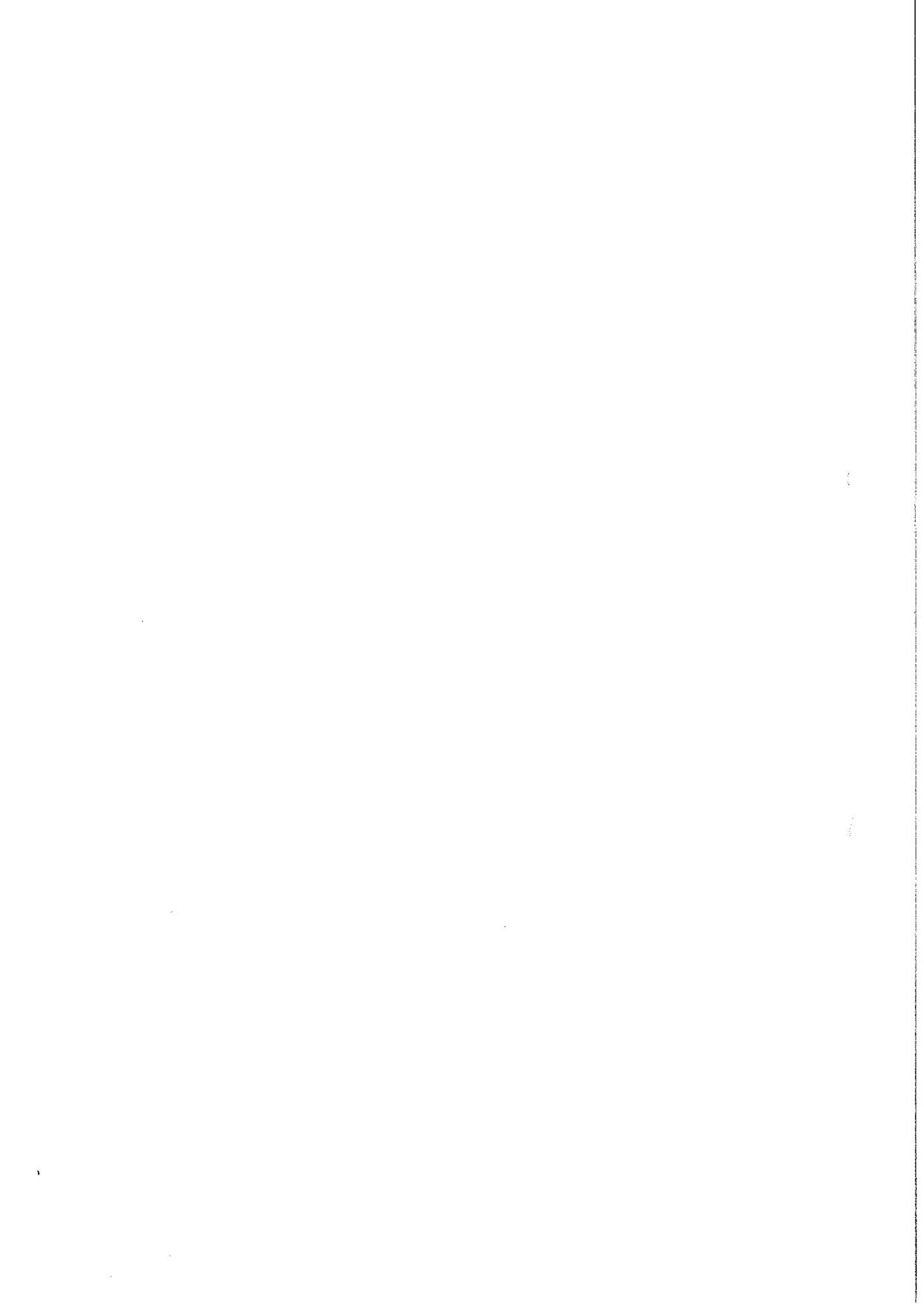
Romania celebrates the Centenary of the Great Union in 2018 and the completion of the national unity of the Romanians. The Centenary of the Great Union is an opportunity to identify the beauty of this last century of existence, to recompose the past that led us to our present selves and to value the folk tradition and customs. In this context, with the support of the Mioveni Town Hall Council we organize during 29th of June – 2nd of July 2018 Mioveni Celebration days.

On this occasion, it is a great pleasure for us to invite a group of 5 representatives of the Royal Leamington Spa administration to take part in the cultural and artistic events of the town. It is a pleasant opportunity to visit Arges County, Mioveni town, so we can get to know each other better and discover some of Romania's traditions and culture, wonderful landscapes and historical places and also to create together a link between our communities and a Friendship Agreement. Local Council of Mioveni City will provide accommodation and meals during your stay.

In the hope of your delegation's presence at this event, as guests of the Mioveni City Hall, please accept, Mrs. Mayor Caroline Evetts, the assurance of our high consideration

**Mayor of Mioveni
Ion GEORGESCU**

Contact person: Nilă George Constantin, e-mail: george_rank1@yahoo.com;
Mobile: +40.753.534.392



MINUTES OF A MEETING OF THE CULTURAL AND COMMUNITY COMMITTEE HELD ON 13th FEBRUARY 2018 AT THE TOWN HALL, PARADE, LEAMINGTON SPA

Present: Councillors Amanda Stevens (Chairman), Heather Calver, Judith Clarke, Caroline Evetts, Hayley Grainger (substituting for Cllr Thompson), Jojo Norris and Mota Singh.

In attendance: John Mather (Leamington International Twinning Society)

37. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Tom Kenyon Brown and Andrew Thompson.

38. DECLARATIONS OF INTEREST

The following declarations of interest were made:-

Councillor	Item	Nature of Interest
C. Evetts	Community Grants – Applicant – Spa Opera Group	Non pecuniary -known to applicant
A. Stevens	Community Grants – Applicant – Castel Froma	Non pecuniary Recipient of donations from Mayoral Charity -

39. PUBLIC FORUM

There were no representations from Members of the Public.

40. TOWN TWINNING MATTERS

John Mather was present for discussion of this item.

Mr Mather reminded the Committee that the 50th anniversary of the Twinning Agreement between Leamington and Sceaux occurred during July 2019. He had circulated some initial suggestions to celebrate this occasion to the Town Clerk and these would be brought forward for consideration at future meetings to plan for the occasion.

He had recently been advised that a new Mayoral appointment had been made at Heemstede and endeavours would be made to establish her views on the Twinning Agreement with Leamington. The Committee were also advised of the planned week-end visit to Bruges on 6th-8th April by residents from the three partner Towns of Sceaux, Bruhl and Leamington which was to be attended by approximately 60 people. The arrangements for the exchange visit with Sceaux in June 2018 were preceding and this would enable sharing of transport costs with the Kenilworth Twinning Society.

Mr Mather was thanked for the Report and left the Meeting.

41. MINUTES

Consideration was given to the Minutes of the Meeting of the Cultural and Community Committee held on 14th November 2017.

RESOLVED that the Minutes of the Meeting of the Cultural and Community Committee held on 14th November 2017 are confirmed and signed as a correct record.

42. PROVISION OF PLANTERS

The Town Clerk advised the Committee that as part of the 2018/19 budget settlement the Council had agreed to initiate the purchase of four new planters outside the Town hall to replace the existing ones which were now beyond economic repair. The cost of purchasing these items was £2850 which would be met by the Town Council with the cost of maintenance and replanting continuing to be that of Warwick District Council. The option of obtaining commercial sponsorship of these items had been discounted as the location in the Conservation Area required planning permission which was unlikely to be granted.

The Committee approved of the preferred design and requested that the Town Council is notified of the planting scheme to allow comment to be made before planting is undertaken.

RESOLVED

- (i) that the purchase of four planters of the euro planter design are approved with the cost being met from the tree maintenance budget; and
- (ii) that the Town Council is advised of the preferred planting scheme before planting is undertaken.

43. COMMUNITY GRANT FUND

Consideration was given to a schedule of applications (report No 7) submitted for financial assistance under the final round of the 2017/18 Community Grant Fund. The applications had been made available for public inspection on the Council website.

Following detailed consideration of the application forms and the assessment matrix, it was agreed that the following grants are approved:-

No.	Applicant	Project	Amount Requested
1	Age UK Warwickshire	Campion School Plantation restoration	£951
2	Brunswick Healthy Living Centre	Improvements to Community hall	£250
3	Art in the Park	The seed of Life	£1,440
4	Wriggle Dance Theatre	Interactive dance and science workshops	£1,000
5	Teatro	Youth Outreach project	£1,000
6	Motion house	The 100 hundred languages Project	£1,000

7	New Hope Counselling	Drug and Alcohol Counselling support service	£1,699
8	Friends of Leamington station	Community Space at Railway Station	£800.00
9	Kids Run Free	Marathon Challenge for schoolchildren	£1,000
10	Mid Warks Soc. For Mentally handicapped	Digital community empowerment	£1,199
11	Castel Froma	Reaching Out . Integration of residents and Community	£2,000
12	Heart of England Mencap	Sensory Bag Books	£925.00
13	Myton Hospice	Support for in-patient care	£1,840.00
14	Spa Opera Group	Musical Theatre Production	£1000
15	Leamington Music	Leamington Music Festival & Winter season	£1440
16	Gardening around Leamington Spa	Purchase of Shrubs for Dell	£150
17	South Warks NHS Trust	Birth & Babies Appeal	£984
18	Revitalise	Carer Respite breaks	£708
19	Warwickshire & Northamptonshire Air Ambulance	operating costs for 1 mission	£1000
20	Muscular Dystrophy Support Centre	Physiotherapy for MD patients in Leamington Spa	£1,000
21	Time 4 Hope	Counselling sessions	£2,000.00
22	Family Intervention Counselling Service CIC	1:1 Counselling for Families in domestic abuse	£2,000.00
		Total of approved applications	£25,386.00

Note: in accordance with the Council's Code of Conduct, Councillor Evetts took no part in the voting on application 14 (Spa Opera Group). Councillor Evetts left the meeting on conclusion of the discussion of this item of business.

44. TREE REPLACEMENT

Consideration was given to a Report (Report No 8) setting out suggested locations for tree planting in Leamington Spa utilising the current year tree planting budget.

The Town Clerk advised that the County Council Forestry Team had advised that the approximate cost of replacing each tree was £155. This equated to completing works in 40 locations within the current budget of £6500. After exclusion of the sites where tree pits had been sealed or removed, the remaining proposed locations could all be funded within the current budget. It was noted that some proposals were subject to neighbour objections and these had been deleted from the programme.

The Committee endorsed the principle of advising the residents of properties neighbouring the site of all proposed tree planting.

RESOLVED that the schedule of tree replanting, as set out in Report No.8 is approved.

The meeting commenced at 6.00 pm and ended at 8.45 pm.

REPORT TO A MEETING OF THE CULTURAL AND COMMUNITY COMMITTEE TO BE HELD ON 10TH APRIL 2018

NATIONAL TRIBUTE TO CENTENARY OF END OF WORLD WAR 1

1. **PURPOSE OF THE REPORT**

- 1 To advise the Committee of matters relating to the participation in the national celebrations to mark the centenary of the end of World War 1.

2. **INTRODUCTION**

- 2.1 The Committee will be aware that the Council has agreed to participate in the national celebrations across the United Kingdom to mark the centenary of the end of the First World War. This will take place on the 11th November 2018 and will consist of the following events:-

18.55: The Last Post

1000 individual Buglers sound this historic tribute at WW1 Beacons of Light locations across the Nation and UK Overseas Territories.

19.00: WW1 Beacons of Light

Over 1000 Beacons of Light symbolising an end to the darkness of war and a return to the light of peace.

19.05: Ringing Out for Peace

1000 Cathedral and Church Bells ring out across the Nation, and beyond, in celebration of Peace.

- 2.2 The Committee has previously considered options in relation to the Town Council's sponsorship and leadership of the celebrations in Leamington and agreed, subject to obtaining costings, that a beacon would be lit on Newbold Comyn using the existing brazier situated on the hill overlooking the area. Warwick District Council has confirmed that the site can be used for this purpose and that it is not anticipating any other event in Leamington coinciding with these celebrations. Initial discussions are being pursued with Warwickshire County Council to establish the feasibility of obtaining a hoist to access the beacon for the purpose of installing fuel and the cost of this. A further update will be provided at the meeting.

3. **OPTIONS FOR CONSIDERATION**

- 3.1 Discussion with Warwick District Council has established that approval for the lighting of the existing beacon would not be withheld subject to obtaining the necessary approvals required for an event on public land. Safeguards regarding the use of a tracked vehicle to access the beacon to provide fuel and ignite it would need to be in place. The Forestry Team at Warwickshire County Council has been asked to provide assistance in support of these tasks and a quotation of the costs involved has been requested.

- 3.2 An initial meeting with the Secretary of the Leamington Branch of the Royal British Legion and the organiser of “Warwick District Remembers” has indicated broad support for the Town’s participation in the national celebrations on 11th November.
- 3.3 It is recognised that the schedule set out in paragraph 2.1 above will be of short term duration and that some additional focus will be needed to ensure that the occasion is memorable. Some initial ideas discussed include:-

Introductory music – Brass Band
Explanatory speech – Mayor and Representative of British Legion
Last Post
Lighting of beacon
National Anthem
Firework display (timing can be combined with ringing of church bells)

- 3.4 The event would be open to the public therefore a full risk assessment and event planning exercise will need to be conducted.

4. FINANCIAL IMPLICATIONS

- 4.1 The Council has set aside a budget of £2500 for this event. A costed breakdown of the event will be prepared when the scope of the activities is determined.

5. RECOMMENDATION

- 5.1 The Committee’s observations on the planned programme of events, as set out in the Report, are invited.

**MINUTES OF THE LEAMINGTON IN BLOOM COMMITTEE HELD ON 7TH MARCH 2018
AT THE TOWN HALL, LEAMINGTON SPA**

Present: Richard Cunningham, Peter Bailey, Katherine Geddes, Robert Nash, Annabel Rainbow and Simon Wheeler.

9. APOLOGIES

Apologies for absence were received from Caroline Evetts.

It was noted that George Dunkley had also advised that he would no longer be able to take part in the work of the Committee due to health reasons.

10. MINUTES

The Minutes of the meeting held on 7th February had been circulated and were discussed.

(i) Floral Trains

Annabel confirmed that the Order had now been placed with Baginton Nurseries though this was for African Marigolds rather than the French variety. Letter had been sent to all Primary Schools and Arnold Lodge regarding participation in the project. Simon confirmed that the carriages held at Kenilworth cemetery were in generally good condition needing some cleaning but nothing more. Volunteers needed to undertake the preparation on Friday 23rd March at 10.30 am. Meet at Kenilworth Cemetery. **Please contact Simon to confirm**

(ii) Judges tour

Peter to contact Pete Rourke to arrange trial run of the route nearer the date. Katherine confirmed that Vitsoe had agreed to host the Judges for lunch at the end of the tour and they can accommodate up to 25 people. This booking now confirmed.

(iii) Open afternoon

Robert confirmed that the Warwickshire Heritage Plant sale was listed to take place at the Pump Room Gardens on 2nd June, 2018 between 10.00 am and 3.00 pm. It was agreed that this was a good venue to invite public awareness and participation in our Project. The Portico area at the Pump Rooms offered an ideal venue close to where footfall was at its highest and if possible this would be the preferred location for the information and activity tables. Subject to confirmation of availability of the Portico area (**Katherine**) letters of invitation would be sent to the community and voluntary groups taking part last year.

(iv) HEIB Open Day

Details of the Heart of England in Bloom Open Day had yet to be notified. Katherine would circulate as soon as these were known. (**Katherine**)

11. COMPETITIONS

Richard confirmed that entry to the photographic competition could be facilitated on-line through the website. As previously discussed there would be no domestic garden competition this year but a competition for the best floral display among public houses would be hosted with all those premises having previously been judged as commendable or above being advised. Entry would be free and a certificate awarded to participants. Peter would compile a list of the best participants from previous competitions.

Action (Peter)

In view of the potential budget underspend arising from not hosting the domestic garden competition, it was agreed that a small grants award scheme would be promoted as follows:-

Green Spaces Awards – 3 x £150 – Open to local gardening and amenity groups
School Grant – 3 x £150 – Open to Primary and Secondary Schools in Leamington Spa

Annabel circulated some draft forms and these were agreed as ideal, being also available for download from the website.

Action Annabel/Richard

Robert would report the scheme to the Cultural and Community Committee at the meeting on 10th April – the cost is within the Leamington in Bloom budget and therefore no additional budgetary approval is needed.

Action (Robert)

It was agreed that applicants would need to complete an application form and submit their bid for funding for consideration by the Committee.

There had been no response from BID Leamington to the suggested shop window dressing competition – it was agreed that BID be advised of the Pub Floral Competition for the benefit of the public houses in the BID area.

Action (Katherine)

12. JUDGES' VISIT

It was agreed that subject to their being no other commitments for WDC the preferred date for this year's Judges visit is week commencing 9th July. **Robert to contact Jon Holmes.**

13. MAGAZINE

Annabel circulated a list of suggested items for inclusion in the on-line magazine – this would be available periodically through the website and visitors can subscribe to receiving a copy. There would be no printed copies. Articles would include projects being undertaken by local groups, preparations for HEIB, planting schemes, litter collection and new arrivals like the Vitsoe factory and landscaping. Members were welcome to suggest items for inclusion.

14. COMMUNITY FORUMS

Robert referred to a project launched in partnership with WDC by a Community Interest Company "Clean up Britain" to focus on improving the awareness of the public to the problems of litter. Presentations were planned for the 7th and 15th March at the North and South Leamington Community Forums. This could be a project to be included in the Portfolio depending on the progress by early May.

15. OTHER BUSINESS

Richard mentioned that some open space locations such as Christchurch Gardens were impossible to locate via Google maps. This would need to be referred to Google. The inclusion of some information on the LIB website would also help provide information on this asset. Robert would look at the photographic images held by the Town Council.

16. DATE OF NEXT MEETING

Wednesday 11th April at the Town Hall, commencing at 6.15 pm.

