

**MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD ON
13th JULY 2022, 6PM AT LEAMINGTON SPA TOWN HALL**

Present: Councillors, Sarah Boad , Alan Boad, Will Bryce, Mubarik Chowdry, Judith Clarke, Bill Gifford, Ruggy Singh.

Officers: Town Clerk

14. Apologies for Absence

Apologies were received from Cllr N Wilkins and Cllr J McGhee

15. Declarations of Interest

Cllr S Boad declared a non pecuniary interest in items 7 and 9 as a County councillor.

Cllr B Gifford declared a non pecuniary interest in items 7 and 9 as a County councillor.

16. Public Forum

No representations / questions from the public.

17. Minutes

Resolved that the Minutes of the Meeting of the Policy and Resources Committee held on 16th June 2022 (Report No.4) are confirmed as a correct record.

18. Matters Arising from the Minutes

None.

19. Community Safety Update

Unfortunately WDC's Community Safety Officer was unable to attend the meeting due to unforeseen circumstances.

Resolved that the item is deferred to the next meeting.

20. Cycling & Walking Consultation

The committee considered report number 7 regarding WCC's current Cycling and Walking Consultation.

The Town Clerk advised that WCC's Senior Transport Planner officer had been due to attend but was unable to due to unforeseen circumstances. It was agreed that the

committee would identify any comments for consideration by the full Town Council on 21.07.22 and identify any questions for WCC's Senior Transport Planner.

The following comments were made and issues raised.

- It was noted that there was not much cycling infrastructure identified for the area north of the Town Centre. Specifically it was queried whether more could be done to link Lillington to the proposed K2L (Kenilworth to Leamington) cycle route.
- The inclusion of proposed cycle routes L15, L27 and L28 was welcomed.
- In relation to question 5 in the survey – Are there further challenges or opportunities which should be added to the list? – the issues of security was raised, notably in relation to security of cycles when parked / locked up and the suitable use of lighting at cycle parking locations.
- In relation to question 5 – the issue of education / promotion should be considered to avoid conflict between pedestrians and cyclists.
- It was noted that in London some secure cycle parking infrastructure is provided on the street for residents with limited private storage.
- The issue of whether future cycle routes would include physical segregation from vehicles / pedestrians was raised. Town Clerk to ask WCC Senior Transport Planner and whether new infrastructure would meet design guidelines in Local Transport Note 1/20 – Cycle Infrastructure Design.
- It was noted that new cycle routes should avoid being too detrimental to existing walking routes.
- It was suggested that 2 way cycle routes could be created on one side of a road, rather than both sides.

Resolved that these comments be sent to town council for consideration at its meeting on 21.07.22

21. **Mayoral Car Update**

The Town Clerk provided a brief update, noting that:
A contract had been signed with Hyundai for a new full electric car.
Discussions with WDC will continue regarding access to charging point.
An update will be provided to the full Town Council on 21.07.22.

22. **Fire & Rescue Service Strategy Consultation**

The committee discussed the information in report 9 regarding Warwickshire Fire & Rescue Services current consultation on their draft 'Prevention, Protection and Response Strategy' 2022-2027 strategy.

The following was noted:
There was much more of a focus on prevention related activity rather than just responding to fires / incidents.
The Fire & Rescue service used various data sources to identify those most vulnerable (eg to fire) and to plan its activities accordingly.

Councillors could respond individually to the online consultation survey.
The committee generally supported the strategy.

23. Red phone box update

The committee considered the update provided in relation to the red phone boxes.

Resolved that the matter should be considered by the Town Council at its meeting on 21 July.

24. Budget / finance monitoring

The committee considered report number 11.

Resolved that the information in the report is noted.

It was noted that Cllr MC will do further internal financial checks.

25. Payments

Resolved that the following payments are approved

Policy & Resources 13.07.22

Payments for approval 13 July 22

Cheque No / Electronic Payment	Payee	Details	Amount	VAT	Total
Electronic	National Association of Local Councils (NALC)	2 x staff training 29Jun22	£86.18	£17.24	£103.42
Electronic	Baker Ross Ltd	Craft Materials - Leam in Bloom stall at Art in the Park	£121.29	£24.26	£145.55
Electronic	K Geddes	Re-imbusement - Art in the Park stall (Leam in Bloom)	£60.00	£0.00	£60.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
			£267.47	£41.50	£308.97

Resolved that payments of £308.50 be made to each of the four allotment societies, as previously considered by the committee.