



**THE TOWN COUNCIL**  
OF  
**ROYAL LEAMINGTON SPA**  
TOWN HALL, THE PARADE,  
ROYAL LEAMINGTON SPA  
WARWICKSHIRE CV32 4AT  
T: 01926 450 906 F: 01926 456 901  
E: clerk@leamingtonspatowncouncil.gov.uk  
www.leamingtonspatowncouncil.gov.uk

ROBERT NASH ACIS DMS  
Clerk to the Town Council  
Our Ref: RN/

Date: 17<sup>th</sup> October, 2019

Dear Councillor,

A meeting of the **CLIMATE CHANGE TASK AND FINISH GROUP** will be held in Meeting Room 5A, Town Hall, Parade, Royal Leamington Spa on **MONDAY 21<sup>ST</sup> OCTOBER , 2019 at 6.30 pm.**

The business will be as set out below.

Yours faithfully,

#### **CLERK TO THE TOWN COUNCIL**

To Councillors: Cllr Janet Alty, Cllr Louisa Radice, Cllr Will Bryce, Cllr Jennifer McAllister, Cllr Mubarik Chowdry, Cllr David Brunson and Cllr Susan Rasmussen

(All other Members of the Town Council – Agenda for information only)

---

#### **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**  
Members are invited to declare any interest they may have in items identified for discussion at the Meeting.
3. **GREEN BUSINESS RECOGNITION SCHEME**  
The meeting will be attended by Angela Owen.
4. **MINUTES**  
To consider and approve as a correct record the Minutes of the Meeting of the Climate Change Task and Finish Group held on 25<sup>TH</sup> September, 2019 (Report No. 4)
5. **FOLLOW UP ON ACTIONS ARISING**  
To review progress in relation to matters highlighted for action at the last meeting. Members are asked to ensure they have identified 3 actions to be taken over the next 12 months to help address climate change.
6. **ACTION PLAN**  
To review the Action Plan in the light of current progress (Report No. 6)
7. **DATE OF NEXT MEETING**