



ROBERT NASH ACIS DMS
Clerk to the Town Council

THE TOWN COUNCIL
OF
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16th June, 2020

Dear Councillor,

You are summoned to a meeting of the Staffing Committee to be held on **MONDAY 22ND JUNE, 2020 commencing at 2.00 pm.**

This meeting will be held remotely

Join Zoom Meeting

<https://us02web.zoom.us/j/88984882838?pwd=K2luK3ptVm1uWW1VSHJQWTg2SGgrdz09>

Meeting ID: 889 8488 2838

Password: 282381

The business will be as set out below.

Yours faithfully,

Clerk to the Town Council

To:- Councillors Sarah Boad, Judith Clarke, Jennifer McAllister and Nick Wilkins.
Lynda Rollason (Appointment Consultant)

(All other Members of the Town Council – Agenda for information only)

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

Members are invited to declare any interest they may have in an item identified for discussion at the Meeting.

3. EXCLUSION OF PRESS AND PUBLIC

To consider and, if so agreed, to RESOLVE:-

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting and they are instructed to withdraw”.

4. MINUTES

To confirm as a correct record the Minutes of the Meeting held on 6th May, 2020 (Report No. 4)

5. TOWN CLERK AND RFO APPOINTMENT

To consider arrangements for progressing the appointment process for the Post of Town Clerk and Responsible Financial Officer.

The Town Clerk will update the Committee on the latest position as regards accessibility to the Town Hall.