



**THE TOWN COUNCIL  
OF  
ROYAL LEAMINGTON SPA**  
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**ROBERT NASH ACIS DMS**  
Clerk to the Town Council

12<sup>th</sup> September 2012

Dear Councillor,

A meeting of the Cultural and Community Committee will be held in Meeting Room 5 at the Town Hall, Parade, Royal Leamington Spa on **TUESDAY 18<sup>th</sup> SEPTEMBER 2012 commencing at 6.30 pm.**

The business will be as set out below.

Yours faithfully,

**Clerk to the Town Council**

To:- Councillors J. Clarke, R. Copping, G. Dulay, S. Ingleby, S. Lytton, Y. Moore, Mota Singh and A. Stevens.

Mr J. Mather and Mr M. Crawshaw (Leamington International Twinning Society)

(All other Members of the Town Council – Agenda for information only)

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**  
Members are invited to declare any interest they may have in an item identified for discussion at the Meeting.
3. **PUBLIC FORUM**  
To receive representations from Members of the public in accordance with Council Standing Orders
4. **ST PETER'S AID FOR THE NEEDY (SATURDAY FRIENDSHIP CLUB)**  
The Meeting will be attended by representatives of the Saturday Friendship Club who will provide feedback on a project supported with a Community Grant from the Town Council of £2,000 in 2011/12.
5. **MINUTES**  
To approve and sign as a correct record the Minutes of the Meeting of the Cultural and Community Committee held on 30<sup>TH</sup> July 2012 (Report No. 5)

6. MATTERS ARISING FROM THE MINUTES

Blue Plaques (Minute No. 20)

To note final arrangements for the unveiling of three Blue Plaques on 28<sup>th</sup> September.

7. TOWN TWINNING

(i) Twinning Working Group

To consider matters arising from the Meeting of representatives of the Town Council, Bruhl Council, LITS and FBS on 8<sup>th</sup> September, 2012 (Report 7)

(ii) Twinning Matters

To consider any matters arising in relation to Town Twinning.

Members of LITS in attendance for the above items.

8. ERECTION OF DEFIBRILLATOR

To note the progress in relation to erecting an Automatic External Defibrillator at the Town Hall.

9. TREE REPLACEMENT PROGRAMME

To consider potential sites for tree replacement

10. COMMUNITY GRANT FEEDBACK

To consider reports from grant recipients and note the applications received in relation to Community grants for 2012

**MINUTES OF A MEETING OF THE CULTURAL AND COMMUNITY COMMITTEE  
HELD ON 30<sup>th</sup> JULY 2012 AT THE TOWN HALL LEAMINGTON SPA**

Present: Councillors R. Copping (Chairman), S. Ingleby, S. Lytton, Yvonne Moore, A. Morrison (substituting for Cllr J. Clarke) M. Singh and A. Stevens.

Mr M Crawshaw and Mr J Mather (Leamington Twinning Society) (LITS)  
Apologies for absence were received from Councillors J. Clarke and G. Dulay

17. **PUBLIC FORUM**

There were no members of the public present.

18. **MINUTES**

**RESOLVED** that the Minutes of the Meeting of the Cultural and Community Committee held on 28<sup>TH</sup> June 2012 are confirmed and signed as a correct record.

19. **TOWN TWINNING**

The recommendations of the Meeting of the Twinning Working Group held on 3<sup>rd</sup> July (Report No.6) had been circulated and were considered.

It was noted that the twinning party from Bruhl would be visiting Leamington over the period 6<sup>th</sup>-10<sup>th</sup> September and that representatives from Bruhl wished to meet with the Town Council and LITS to discuss development of the Conference proposal. The preferred date for the meeting was 8<sup>th</sup> September. A letter comprising a suggested Conference timetable and itinerary had recently been forwarded to the Chairman of LITS and the Town Clerk and a copy had been circulated to all members of the Committee prior to the Meeting.

The Committee noted that the Conference proposal was dependent on a successful outcome to the bid for funding to the European Union and that progress on this key issue needed to be determined as soon as possible. Participation at the Conferences, both in Leamington and overseas, by organisations representative of the Community was also an essential element which required confirmation in order to proceed further.

In the event of a successful bid for European Funding, the Town Council, along with other partners, would be required to make a financial contribution to the cost of the project commencing in financial year 2013/14. The precise extent of this contribution was unclear and it was considered that this should be established as soon as possible in order to inform the budget discussions in November 2012.

**RESOLVED**

- (i) that voluntary groups, educational establishments and interest groups are contacted to establish an initial level of

interest in participation at the Twinning Conferences in the period 2013-2014;

(ii) that engagement is encouraged through a Press Release to local media;

(iii) that a meeting between representatives of the Town Council, LITS and the Bruhl Twinning Association takes place on 8<sup>th</sup> September to discuss progress and arrangements for partnership Conferences (Councillor R. Copping, a Member of the Labour Group and Town Clerk to be in attendance);

(iv) that the Working Group reconvenes (after the 8<sup>th</sup> September) to assess the response and consider further action as appropriate: and

(v) any financial implications of the proposal are reported to the Policy and Resources Committee at the earliest opportunity.

20. **BLUE PLAQUE SCHEME**

The Town Clerk reported that following a recent meeting of the Blue Plaque Group, the following plaques had been approved to be unveiled consecutively, if possible, on the 28<sup>th</sup> September:-

Henry Tandy VC- Angel Hotel, Kenilworth Street  
Mary Dormer Harris-Historian-16 Gaveston Road  
Thomas Baker-Artist-13 Church Street.

Invitations to interested parties would be distributed shortly.

**RESOLVED** that the Report is noted.

21. **OLYMPIC TORCH RELAY EVENT – 1<sup>ST</sup> JULY**

Consideration was given to a letter from the Head of Cultural Services, Warwick District Council, concerning the Olympic Torch relay which had attracted an estimated 100,000 people across the District.

The Committee expressed satisfaction with the organisation of the event at the Pump Room Gardens and support for the District Council's arrangements for the arrival of the Olympic Torch. Members of the Committee were circulated with a copy of a feedback questionnaire and encouraged to respond individually.

**RESOLVED** that the letter is noted and the Committee's views forwarded to Warwick District Council.

22. **COMMUNITY GRANTS**

Consideration was given to letters from Age Concern (Leamington Spa) and Leamington Night Shelter, regarding progress in relation to projects assisted by the Committee under the Community Grant Fund.

**RESOLVED** that the letters are noted.

The meeting commenced at 6.30pm and ended at 7.35pm



**MEETING WITH REPRESENTATIVES OF BRUHL TWINNING ASSOCIATION AND LEAMINGTON INTERNATIONAL TWINNING SOCIETY – 8<sup>TH</sup> SEPTEMBER 2012.**

**PRESENT**

**Brühl Town Council:**

Stellvert. Bürgermeisterand Cllr Heinz Jung  
Cllr Dr. Matthias Petran, SPD, Chairman in Town Council.

**FBS Brühl:**

Hans-Georg Wilhelm, Chairman  
Elisabeth Blaeser, (translator)  
Dr. Dietrich Enders, English group leader

**Royal Leamington Spa Town Council:**

Robert Nash, Town Clerk  
Cllr Roger Copping,  
Cllr Alan Wilkinson

**LITS:**

John Mather, Chairman  
Tony Bass,  
Martha Lieberman

The Meeting had been convened to consider progress in relation to the funding submission to the European Union under the Europe for Citizens Programme (2007-2013). It was also opportune to consider progress in relation to the programme of Conferences planned for 2013 in the event of the funding bid being successful.

The representatives of FBS indicated that whilst the funding submission had been made in the name of FBS, the application was underwritten by Stadt Bruhl (Bruhl Council) to whom the funding would be paid in the event of a successful bid. A sum of E75,000, equivalent to approximately 50 per cent of the funding, would be paid initially to help meet the costs of the programme and the remainder paid at the conclusion of the final Conference in 2014.

Discussions had taken place at Bruhl with the local MEP and there was optimism that the application would be successful.

The application had been acknowledged by the European Executive Agency and a decision was expected by early December 2012. It was proposed that, should the application for funding be unsuccessful, the programme of Conferences might still continue but in a limited and much reduced format. Every endeavour would be made to continue with the provisional dates in the programme but rather than round table Conferences it was envisaged that events would be planned around the usual partnership exchanges routinely taking place between the four Towns.

It was evident that once submitted, the programme format was inflexible and could not be changed. This meant that the main themes of each of the Conferences set out in the programme bid could not now be altered. Thus the theme of the Conference at Leamington Spa in September 2014 would be "inter-generational projects" reflecting current successful exchanges such as those between Bruhl School and Myton School. There might be limited opportunity to fine tune elements of the programme provided these remained consistent with the objectives of the Europe for Citizens Programme.

It was recognised that the time frame for preparing for the first Conference at Bruhl (30<sup>th</sup> January – 4<sup>th</sup> February 2013) was now short but arrangements were well advanced in Bruhl for delivering a programme based on “Carnival in Bruhl and in the Catholic Rhineland”. There would be significant support and attendance at this event from Stadt Bruhl and FBS. The timing of this Conference was likely to coincide with the senior school examination cycle in England which could prevent many students and teachers from participating.

Concern was expressed by the Town Council representatives that there was insufficient information available on which to base a budget estimate to assist with the costs of attending the overseas Conferences. The Town Council budget for 2012/13 was already set and the budget for 2013/14 would need to be finalised by December 2012. Members of LITS indicated that the most effective means of conveying a large party to these events would be via Coach and an indicative allowance of £3,000 per trip would need to be considered.

Hans Wilhelm confirmed that the allowances permitted for delegates under the EU programme was confined to accommodation and subsistence payments and did not extend to assisting with the costs of delegates' travel which would need to be met by the participating nations. Ancillary costs such as providing venues and interpretation facilities would be met by each of the host nations. The allowance for accommodation based on 100 delegates was £250 per person per Conference. The forthcoming Conference at Bruhl in 2013 was being planned on an estimated budget of £23,000. It was noted that whilst additional funding would be provided by Stadt Bruhl, the Bruhl Twinning Society was able to provide a significant contribution to the costs, a situation that did not prevail in Leamington.

There was merit in drawing the project to the attention of local MEP's in the West Midlands as this would lend support to the outcome of the bid.

The success of the proposal would ultimately be reflected in the level of participation of groups representative of the wider community. Work had commenced at Leamington on identifying potential participants and some success had been achieved with eight positive replies to date.

Town Clerk  
10<sup>th</sup> September 2012