



THE TOWN COUNCIL
OF
ROYAL LEAMINGTON SPA
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ROYAL LEAMINGTON SPA
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ROBERT NASH ACIS DMS
Clerk to the Town Council

7TH February 2018

Dear Councillor,

You are summoned to a meeting of the Cultural and Community Committee to be held in Meeting Room 5 at the Town Hall, Parade, Royal Leamington Spa on **TUESDAY 13TH FEBRUARY 2018, commencing at 6.00 pm.**

The business will be as set out below.

Yours faithfully,

Clerk to the Town Council

To:- Councillors Heather Calver, Judith Clarke, Caroline Evetts, Tom Kenyon-Brown, Jojo Norris, Mota Singh, Amanda Stevens and Andrew Thompson.

Mr J. Mather, Colin Beadle (Leamington International Twinning Society)

(All other Members of the Town Council – Agenda for information only)

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
Members are invited to declare any interest they may have in an item identified for discussion at the Meeting.
3. **PUBLIC FORUM**
To receive representations from Members of the public in accordance with Council Standing Orders.

4. TOWN TWINNING MATTERS

To consider any matters relating to Town Twinning.

Members of Leamington Twinning Society are in attendance for this item.

5. MINUTES

To approve and sign as a correct record the Minutes of the Meeting of the Cultural and Community Committee held on 14th November 2017 (Report No.5)

6. PROVISION OF PLANTERS – LEAMINGTON TOWN HALL

Town Clerk to report orally on progress since the last meeting.

7. COMMUNITY GRANT FUND

To consider the attached Report (Report no. 7)

8. TREE REPLACEMENT

To consider the allocation of funding within the current re-planting programme. (Report 8 to follow)

MINUTES OF A MEETING OF THE CULTURAL AND COMMUNITY COMMITTEE HELD ON 14th NOVEMBER 2017 AT THE TOWN HALL, PARADE, LEAMINGTON SPA

Present: Councillors Heather Calver, Judith Clarke, Caroline Evetts, Tom Kenyon Brown, Jojo Norris, Ann Morrison (substituting for Mota Singh), Amanda Stevens and Andrew Thompson.

In attendance: Colin Beadle, Sue Staddon (Leamington International Twinning Society) Barry Franklin (Leamington History Society).

26. **APPOINTMENT OF CHAIRMAN**

Councillor Stevens was proposed and seconded as Chair of the Cultural and Community Committee for the remainder of the municipal year. Notice of nomination of Councillor Clarke as Chairman was further proposed.

On being out to the vote, the proposal was carried and it was

RESOLVED that Councillor Stevens is appointed Chairman of the Cultural and Community Committee for the remainder of the year 2017/18.

27. **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mota Singh.

28. **DECLARATIONS OF INTEREST**

There were no declarations at this time.

29. **PUBLIC FORUM**

There were no representations from Members of the Public.

30. **LEAMINGTON MUSIC FESTIVAL**

The Chairman welcomed Richard Phillips MBE, Director of Leamington Music, to the meeting.

Mr Phillips thanked the Committee for the opportunity to outline the work of Leamington Music which had been at the heart of classical music in both Warwick and Leamington for over 30 years. He briefly summarised the history of the Charity which had been formed in 2006 following the demise of the Warwick Arts Society to continue providing access for the public to popular music. In Leamington this consisted of the Leamington week-end concerts held in May and the winter series currently in the form of the String Quartet season taking place in October –early March. The annual programme now consisted of over 30 concerts. The links between Leamington and the Czech Republic were frequently reflected in the concert programmes and the centenary of the foundation of the Czech Republic would be recognised through a strong theme at the Leamington Music Concert in May 2018.

Richard emphasised that considerable emphasis was placed on appealing to a wide audience and attracting young people to music through engagement with local schools. This was also reflected in the charging policy which afforded admission to students for only £1. Much of the income derived from sponsorship and grants was

used to meet the costs of hosting artists of international repute, but a growing expense was associated with communicating with the large membership. It was suggested by Members that social media and email communication could assist this process and minimise expense associated with the printing and postage of concert literature.

Mr Phillips thanked the Town Council for its continued support through the Community Grant fund and left the Meeting.

31. TOWN TWINNING MATTERS

Colin Beadle and Sue Staddon were present for discussion of this item.

The Committee was updated on the recent visit to Leamington by the Sceaux Twinning Society, including the Mayor of Sceaux and his consort, over the period 28th October – 1st November. The exchange had taken in visits to Leicester and the Breeding Centre of the Guide Dogs for the Blind, together with the traditional Civic Dinner held at Warwick School. The Committee was thanked for its continuing support of the Civic Dinner.

The exchange visit to Sceaux was scheduled for the period 1st - 5th June 2018 which coincided with Kenilworth Twinning Society visiting the Town of Bourg-la-Reine. It was intended to share transport which would be beneficial to both Societies in terms of the reduced costs of the visit. Colin referred to recent discussions at a meeting of the Town Council concerning the diminishing balances associated with the Society's accounts. He explained that overspending in 2016 had been compensated by an underspend this year due to fewer numbers of people taking part in the exchange visit to Leamington.

A brief discussion followed in which reference was made to the continuing challenges of recruiting new members in order to broaden the awareness of Twinning and the benefits of participating in exchange visits to the Twin Towns.

Mr Beadle and Ms Staddon were thanked for their Report and then left the Meeting.

32. MINUTES

Consideration was given to the Minutes of the Meeting of the Cultural and Community Committee held on 5th September 2017.

RESOLVED that the Minutes of the Meeting of the Cultural and Community Committee held on 5th September 2017 are confirmed and signed as a correct record.

33. GUIDED WALKS 2017

Consideration was given to a Report (Report No. 8) setting out a summary of the Historic Walking Tours of Leamington conducted by the Guild of Guides during 2017.

Barry Franklin, a Member of the Guides, referred to the success of the programme in 2017 and the inclusion of a number of walks on behalf of groups which had been booked privately and charged accordingly. The number of walks conducted for Members of the public free of charge had been allocated in equal proportion to the North and South of the Town, a total of 26 walks having been completed in the period June-September.

It was noted that the increasing number of participants in each walk presented problems of management which raised questions of safety and practicality. The policy of restricting numbers to a maximum of 20 people per walk had proved only a partial success and additional cover was sometimes required which had increased the number

of walks supported by individual Guides. Promotion of the walks had however been very successful and there was every indication that the programme would continue to attract interest.

The Committee noted that in the case of many Towns, guided walks were subject to pre-booking arrangements, the administration of which was often off-set by charges. Whilst this approach had been considered in the past, the preference of the Guides had been to continue on an impromptu basis for those who wished to take part in walks on scheduled dates. It was suggested that further investigation of this aspect could be pursued with the Guides prior to the 2018 programme. The Town Clerk confirmed that the Town Council continued to make provision in the budget for assisting with publicity and promotion of the walks.

Reference was also made to improving information for visitors, particularly those arriving by Coach. The Town Clerk undertook to assess if this could be incorporated within the wider signage improvements to be implemented in the Town.

RESOLVED

(i) that the report is received and the Guild of Guides thanked for their commitment to delivering the programme of walks in 2017;

(ii) that further discussion takes place with the Guild of Guides to determine arrangements for the 2018 programme of walks, including the options for pre-booking.

Councillor Kenyon-Brown joined the meeting on conclusion of the above item of business.

34. **LEAMINGTON IN BLOOM**

Consideration was given to a Report (Report 7) which contained the observations of the Judging Panel of Heart of England in Bloom in relation to the 2017 entry of Leamington Spa in the small city category of the Competition.

The Town Clerk emphasised that despite achieving “GOLD” medal standard, the mark awarded by the Judges represented 85% of the total marks which was the minimum benchmark for this award. A reduction of just 1% would mean that the Town would fall into the Silver-Gilt category and this was reflected in the Judges’ comments concerning aspects that would need to be addressed in the 2018 competition. The Town Clerk also stressed the importance of increasing the membership of the In Bloom Committee to share the work-load and ensure continued viability of the project in the future. Whilst two new members of the Committee had been recruited, this had been off-set by two people standing down, including the long standing Secretary Jim Dean.

The Committee commended the work undertaken by all the volunteers of the Leamington In Bloom Committee and suggested following up links with the various Open Space Friends Groups to encourage volunteer contribution to activities that support the Town’s entry to the HEIB Competition. It was suggested that the Town Council website could be updated with hyperlinks to the websites of such Groups.

The Committee also noted the Judges unfavourable comments regarding the planters situated outside the Town Hall. The Town Clerk confirmed that the Report had been sent to Warwick District Council which owns and maintains the planters with a request that they be replaced in time for 2018. The question of the replacement of these items remained outstanding.

RESOLVED

(i) the opportunity to forge closer links with volunteer groups in the Town is explored;

(ii) Warwick District Council is requested to expedite the replacement of the planters outside the Town Hall or the provision of a cost estimate in the event that the District Council is unable to fund this item in 2018; and

(iii) The Report {(Report No 7) is noted.

35. TREE REPLACEMENT

A schedule of proposed locations for planting new trees along the highway throughout Leamington Spa had been circulated and a copy is attached to the Minutes.

The Committee was reminded that the Council provided a budget of £6,500 to assist the replacement of trees in locations alongside the highway. In addition, a further £10,000 was provided to Warwickshire County Council to maintain street trees. The budget had been in operation for several years and reflected requests from both residents and Councillors.

Among the locations listed, Cllr Stevens referred to objections she had received from the occupiers of no 119 Cubbington Road that highway visibility would be prejudiced by a tree outside this dwelling. With regard to a number of locations where a former tree pit had been sealed, the Town Clerk reported that the cost of re-opening these sites was in the region of £900 each, depending on the degree of traffic control required. It was unlikely therefore that these works could be justified in view of the demands for new trees placed on the budget.

It was suggested that the schedule provided insufficient financial information to enable the Council to prioritise the various proposals and that the Forestry team should be asked to provide indicative costs for each location. It was also suggested that the Council should aim to achieve a geographic spread of new trees throughout the Parish.

Reference was made to a tree stump in the traffic island at the end of Buckley Road.

RESOLVED

(I) that the Forestry Team is requested to provide indicative costs to enable the Committee to prioritise the respective replanting proposals;

(ii) that the objections of the residents of 119 Cubbington Road are investigated with the Forestry Team and Highways Department as appropriate:

(iii) that a further report is considered at the next Meeting.

36. 2018 WORLD WAR 1 CENTENARY

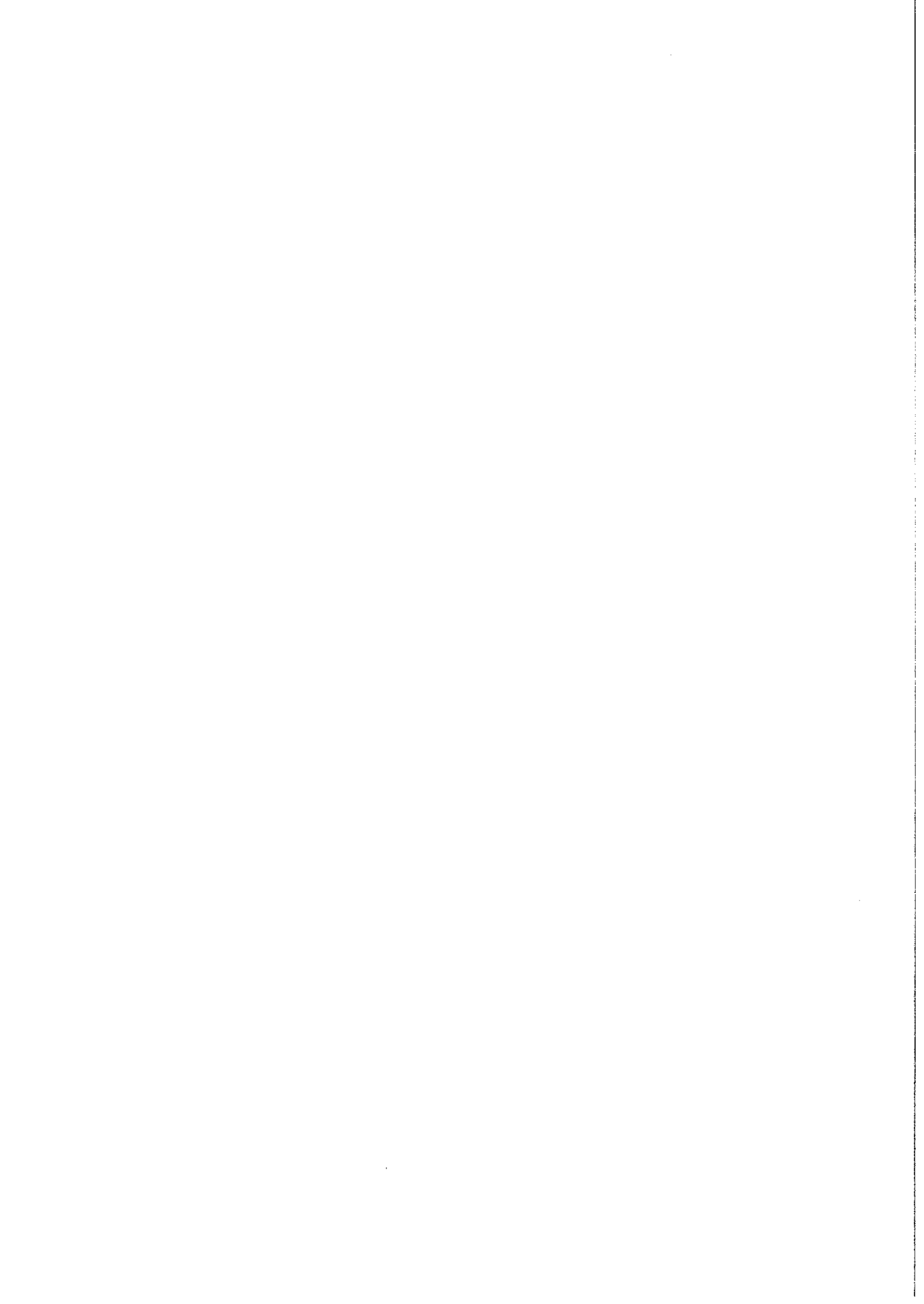
The Town Clerk advised the Committee that the Council had agreed to participate in a series of National celebrations to mark the centenary of the end of World War 1 on 11th November 2018. This would take the form of the lighting of beacons throughout the UK at dusk. The Cultural and Community Committee had been asked to consider the project and develop proposals for its implementation.

The Town Clerk confirmed that a purpose made beacon was available at Newbold Comyn which could accommodate this proposal. Warwick District Council had confirmed that it could be used for the event and that it was not anticipating any other event coinciding with the celebration. Initial discussions were being pursued with Warwickshire County Council to establish the feasibility of obtaining a hoist to access the beacon for the purpose of installing fuel.

It was considered that the planning of the event needed detailed preparation and that some form of supporting activity should be considered to complement the beacon lighting ceremony. As this was a national celebration it was suggested that the Town Clerk obtain details of other Local Council's intentions.

RESOLVED that a further Report is made to the next meeting on options for supporting activities together with cost estimates for this project.

The meeting commenced at 6.00 pm and ended at 7.50 pm.



No.	Applicant	Project	Amount Requested	Previous Awards (since 2012)	Amount Awarded
1	Castel Froma	Reaching Out . Integration of residents and Community	£2,000.00		
2	Brunswick Healthy Living Centre	Improvements to Community hall	£250.00	Community Welfare Access Project - £2,000 - 2013	
3	Gardening around Leamington Spa	Purchase of Shrubs for Dell	£150.00	Gardening Equipment - £200 - 2012;	
4	Myton Hospice	Support for in-patient care	£1,840.00	Continuing restoration of garden slopes in The Dell £160 - 2015	
5	Kids Run Free	Marathon Challenge for schoolchildren	£1,790.00	Kids Marathon - £865 - 2014	
6	Time 4 Hope	Counselling sessions	£2,000.00	New applicant	
7	Warwickshire & Northamptonshire Air Ambulance	operating costs for 1 mission	£1,700.00	Running Costs for W&NAA £1700 - 2015	
8	Mid Warks Soc. For Mentally handicapped	Digital community empowerment	£1,199.00	New applicant	
9	Heart of England Mencap	Sensory Bag Books	£925.00	New applicant	
10	Art in the Park	The seed of Life	£1,995.00	Make and Take Marquee £2000 - Feb 17	
11	South Warks NHS Trust	Birth & Babies Appeal	£1,944.00	New applicant	
12	Motion house	The 100 hundred languages Project	£1,980.00	Motionhouse Junior - £1605 - Oct 2013; Inter generations Dance £1700- Feb 2015; Moving Stories - £1790 - Feb 2017	
13	Family Intervention Counselling Service CIC	1:1 Counselling for Families in domestic abuse	£2,000.00	New applicant	
14	Revitalise	Carer Respite breaks	£708.00	Essential Breaks for Disabled People and Carers £708 - Sept 2016	
15	Wriggle Dance Theatre	Interactive dance and science workshops	£2,000.00	Early moves with Wriggle dance theatre - £2000 - Feb 16; "Colour of Me" project - £1100- Sept 2016	
16	Teatro	Youth Outreach project	£2,000.00	Hiawatha Outreach project - £2000 - Feb 2017	
17	Spa Opera Group	Musical Theatre Production	£2,000.00	New applicant	

No.	Applicant	Project	Amount Requested	Previous Awards (since 2012)	Amount Awarded
18	Age UK Warwickshire	Campion School Plantation restoration	£951.00	Promoting maintaining a healthy lifestyle for independent living by BME ethnic communities in Leamington Spa - £2000 - Feb 2015	
19	Muscular Dystrophy Support Centre	Physiotherapy for MD patients in Leamington Spa	£2,000.00	New applicant	
20	New Hope Counselling	Drug and Alcohol Counselling support service	£1,699.00	New Prospects courses - £1500 - 2014; £1500 - 2015; £1816 - 2016; £1582 - 2017	
21	Friends of Leamington station	Community Space at Railway Station	£800.00	Restoration of art deco panelling at railway station - £700 - 2012; Ornamental Planters - £400 2012; welcome panels - £700 - Sept 2016	
22	Leamington Music	Leamington Music Festival & Winter season	£2,000.00	Festival weekend and winter concert series - £2000- Feb. 2017	
		Total of applications this time	£33,931.00		
		Total of Grants previously awarded	£24,096.94		
		Budget	£49,500.00		
		Budget deficit	-£8,527.94		

Community Grant Applications – January 2018 – Evaluation Matrix

	Applicant	Castel Froma	Brunswick Healthy Living Centre	GALS	Myton Hospice	Kids Run Free	Time 4 Hope	Air Ambulance	Way Ahead	Mencap	Art in the Park
	Criterion	Castel Froma	Brunswick Healthy Living Centre	GALS	Myton Hospice	Kids Run Free	Time 4 Hope	Air Ambulance	Way Ahead	Mencap	Art in the Park
1.	Funding Priorities Projects that will contribute to one or more of the following funding priorities: (as per paragraph 5.2 above)										
	5	5	5	0	1	1	3	0	2	5	2
	5	4	5	4	5	5	4	5	4	4	4
	5	0	2	0	0	0	0	0	3	0	2
	5	0	3	0	0	5	0	0	3	0	2
	5	3	4	4	0	4	1	2	1	0	4
	5	0	0	5	0	0	0	0	0	0	4

	Supporting Music and the Arts	5	2	0	0	1	0	0	0	0	0	0	3	4
2	Partnership Working Projects that work effectively with other organisations	5	0	4	4	5	1	4	2	5	1	0	4	4
3	Quality Projects that are well thought out, with clear objectives, timescales, budget and demonstrate value for money	5	4	3	0	5	3	3	3	4	4	4	4	3
4	Reducing Inequalities Projects that will benefit a local community or group of people experiencing specific disadvantage or exclusion from mainstream activities	5	4	5	0	4	0	0	0	0	4	5	5	1
5	Legacy Projects that will create lasting benefits beyond the end of the funding	5	3	4	4	3	4	2	0	0	4	4	4	4

		Castel Froma	Brunswick Healthy Living Centre	GALS	Myton Hospice	Kids Run Free	Time 4 Hope	Air Ambulance	Way Ahead	Mencap	Art in the Park
6	Total Points	25	35	21	24	26	15	16	26	25	34
	Amount Applied for	55									
	Grants previously awarded	£33,931									
	Budget 2017/18	£24096.94									
	Budget deficit	£49,500									
		£8527.94									

Criterion	(Max points)	South Warks NHS Trust	Motion house	Family Int. Counsel Service	Revitalise	Wriggle Dance Theatre	Teatro	Spa Opera Group	Age UK	Muscular Dystroph	Friends of Leam Station	New Hope	Learn Music
1 Funding Priorities Projects that will contribute to one or more of the following funding priorities: (as per paragraph 5.2 above)	35 (up to five points per category)												
Dealing with loneliness and isolation	5	0	2	4	4	4	4	3	4	3	0	5	0
Promoting Health & Wellbeing	5	5	3	4	4	4	3	3	4	5	0	4	2
Addressing skilling and unemployment	5	0	0	0	0	0	2	0	1	0	0	2	0
Providing positive activities for young people	5	0	5	0	0	5	5	4	4	0	3	0	3

	Promoting community spirit	5	0	4	0	0	0	3	3	4	4	0	5	3	3
	Enhancing the natural or built environment	5	0	0	0	0	0	0	0	4	4	0	4	0	0
	Supporting Music and the Arts	5	0	4	0	0	4	4	4	5	0	0	3	0	5
2	Partnership Working Projects that work effectively with other organisations	5	4	4	0	3	4	4	3	0	4	1	3	5	3
3	Quality Projects that are well thought out, with clear objectives, timescales, budget and demonstrate value for money	5	4	4	3	4	3	3	3	3	4	2	4	4	4

4	Reducing Inequalities Projects that will benefit a local community or group of people experiencing specific disadvantage or exclusion from mainstream activities	5	0	4	0	2	4	4	0	4	4	0	4	4	0	4	4	0	4	0
5	Legacy Projects that will create lasting benefits beyond the end of the funding	5	4	3	3	0	3	3	0	4	1	5	3	2						
6	Total Points	55	17	33	14	17	34	34	22	37	16	27	30	22						