



ROBERT NASH ACIS DMS
Clerk to the Town Council

**THE TOWN COUNCIL
OF
ROYAL LEAMINGTON SPA**
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22nd August, 2014

Dear Councillor,

A meeting of the Cultural and Community Committee will be held in Meeting Room 5 at the Town Hall, Parade, Royal Leamington Spa on **MONDAY 1st SEPTEMBER, 2014 commencing at 6.00 pm.**

The business will be as set out below.

Yours faithfully,

Clerk to the Town Council

To:- Councillors H. Calver, J. Clarke, R. Copping, G. Dulay, S. Ingleby, Y. Moore, Mota Singh and A. Stevens.

Mr J. Mather, Tony Bass (Leamington International Twinning Society)

(All other Members of the Town Council – Agenda for information only)

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
Members are invited to declare any interest they may have in an item identified for discussion at the Meeting.
3. **PUBLIC FORUM**
To receive representations from Members of the public in accordance with Council Standing Orders.

4. TOWN TWINNING MATTERS

To consider Town Twinning matters, including preparations for the anniversary celebrations with Bruhl over the period 4th-7th September.

Members of Leamington Twinning Society are in attendance for this item.

5. MINUTES

To approve and sign as a correct record the Minutes of the Meeting of the Cultural and Community Committee held on 7th July 2014 (Report No. 5)

6. MATTERS ARISING FROM THE MINUTES

To consider any matters arising.

7. LEAMINGTON IN BLOOM

To consider matters arising in relation to promotion of Leamington in Bloom and future participation in the Heart of England Large Town category of the Britain in Bloom Competition.

Minutes of the meeting of the Leamington in Bloom Committee on 11th August herewith (Report No. 7)

8. COMMUNITY GRANTS

(i) To consider the timetable for determination of Community Grants. (1st deadline for applications is 8th September 2014.)

(ii) To receive monitoring reports in respect of grants previously awarded.

**MINUTES OF A MEETING OF THE CULTURAL AND COMMUNITY COMMITTEE HELD
ON 7th JULY 2014 AT THE TOWN HALL, PARADE, LEAMINGTON SPA**

Present: Councillors Heather Calver, Judith Clarke, Gurpreet Dulay, Sue Ingleby, Yvonne Moore, Mota Singh, Amanda Stevens.

An apology for absence was received from Councillor Roger Copping.

Also present: Mr John Mather and Mr Tony Bass, (Leamington International Twinning Society)

10. ELECTION OF CHAIRMAN

It was proposed by Councillor Ingleby and seconded by Councillor Singh that Councillor Judith Clarke be appointed Chairman of the Cultural and Community Committee for the year 2014-15.

RESOLVED that Councillor Judith Clarke is appointed Chairman of the Cultural and Community Committee for the year 2014-15.

11. ELECTION OF VICE-CHAIRMAN

It was proposed by Councillor Singh and seconded by Councillor Dulay that Councillor Sue Ingleby be appointed Vice-Chairman of the Cultural and Community Committee for the year 2014-15.

RESOLVED that Councillor Sue Ingleby is appointed Vice-Chairman of the Cultural and Community Committee for the year 2014-15.

12. DECLARATIONS OF INTERESTS

Councillor Mota Singh declared a non-pecuniary interest in Town Twinning matters as a member of Leamington International Twinning Society.

13. TOWN TWINNING MATTERS

Consideration was given to the timetable of events for the visit to Leamington of representatives from Bruhl and Sceaux from 4-7 September 2014, a copy of which is attached to these Minutes.

The Town Clerk updated the Committee on discussions with the District Council concerning placement of a bench at Jephson Gardens, indicating that a site near the clock (off the Newbold Terrace entrance) had now been agreed as part of a sensory garden project that was planned to be introduced by Warwick District Council. The proposed planting of a tree was regarded as impractical due to the nature of the planned scheme and the unseasonal timing. The District Council had suggested that the Town Council consider a possible funding donation to the sensory Garden project in lieu of the cost of a tree.

With regard to the food and drink festival taking place over the weekend of 6-7 September 2014, the Town Clerk reported that, following discussions with the Manager of Leamington BID, it was evident that a voucher to recompense visitors with the cost of food and drink was not a practicable proposal and, should the Committee wish to pursue this principle, a cash donation would be preferable. There was general consensus that the cost of providing refreshments for visitors should be met by their hosts.

The Town Clerk also updated the Committee on invitations sent to Civic guests for the ecumenical service to be held at All Saints Church on Sunday, 7 September 2014, and it was suggested that invitations also be extended to the Mayors of Warwick, Kenilworth and Whitnash.

RESOLVED

- (i) that the timetable of activities and events are noted;
- (ii) that the bench donated by Bruhl Council is placed within the refurbished sensory garden in Jephson Gardens;
- (iii) a donation equivalent to the value of a tree be made to Warwick District Council's sensory Garden project;
- (iv) an inscribed plaque recording the significance of the occasion is placed within the garden, the cost being met by the Town Council;
- (v) that no contribution is made to the cost of refreshments for visitors to the Food and Drink Festival;
- (vi) contact is made with the Local Press to establish the availability of a photographer for the Civic Dinner on 6th September;
- (vii) a gift of modest cost (not exceeding £50) is purchased for the Civic representatives of Bruhl and Sceaux; and
- (viii) an invitation is extended to the Mayors of Warwick, Kenilworth and Whitnash to the service to be held on 7th September.

Mr Mather and Mr Bass were thanked for attending and then left the Meeting.

14. COMMUNITY GRANTS AWARD – 1st SYDENHAM SCOUT GROUP

The Committee was advised that Mr Neil Ward, the Group Leader of 1st Sydenham Scout Group, had agreed to give a brief presentation on the outcome of the Community Grant award of new camping equipment made in 2012. Unfortunately he did not appear at the meeting.

RESOLVED that the Committee's appreciation be sent to Mr Ward for circulating details of the activities of the Scout Group and that he be invited to attend a future meeting of the Committee.

15. **MINUTES**

RESOLVED that the Minutes of the Meeting of the Cultural and Community Committee meeting held on 2 June 2014 are confirmed and signed as a correct record.

16. **WORLD WAR 1 COMMEMORATIVE PROPOSAL**

Consideration was given to a report (Report No. 10) submitted by County Councillor Matt Western, with regard to a proposal to commemorate the centenary of the outbreak of World War 1, through the involvement of school children in a project based at the Euston Gardens in Leamington Spa.

The Town Clerk reported on email correspondence from the Greenspace Manager at Warwick District Council indicating that the District Council would not be in favour of this proposal. The Committee welcomed the principle of the proposal and the receipt of further details, particularly concerning costs and the confirmed location.

RESOLVED that Councillor Western is advised of the Town Council's support, in principle, for the commemorative proposal, subject to receipt of further details concerning the scheme.

17. **COMMUNITY GRANTS**

(i) **Lillington Community Fun Day**

The Town Clerk reported on correspondence with the organiser of the Lillington Community Fun Day which had been exchanged following an initial application to the Community Grant Fund. The Town Clerk indicated that as the project would be taking place during August it was premature to the Town Council's consideration of applications in October, although it was possible to consider this as a retrospective application. In addition he reminded the Committee that applications were now required to confirm that funding provided by the Town Council would be used entirely in furtherance of the project and not utilised for other purposes. The accounts submitted by the applicant indicated that over the period of two successive years funding had been allocated to a local charity from the balance of funds accumulated at the end of each of these events held in 2012 and 2013.

The Committee reiterated its requirement that applications are submitted within the relevant time frame particularly as there were now two application rounds available during a single financial year. It also expressed the view that funds allocated from a public source should be directed to the principal objectives of the project and not reallocated without prior notification and consideration of the funding body.

RESOLVED that the organiser of the Lillington Fun Day is advised that the application does not meet the Community Grant criteria for the

reasons indicated and that a further application within the timetable and complying with the relevant conditions will be welcomed.

(ii) Age UK Warwickshire

The Town Clerk reported a letter from the Chief Executive of Age UK Warwickshire advising the Committee that, due to reductions in income, it was no longer possible for Age UK to continue to maintain a transport fleet and, as a consequence, the mini bus wheels appeal had now been abandoned and the present vehicle fleet terminated. The grant of £2,000 provided by the Town Council in 2013-14 had therefore been returned with an apology for the lateness of the decision which had been entirely the result of a delay in decisions by external funding bodies.

The Committee expressed its disappointment and sadness at the news of this decision and agreed that the £2,000 underspend be added into the current year's Community Grant budget.

RESOLVED

- (i) that a letter of thanks for the prompt return of funding be sent to Age UK Warwickshire

- (ii) to recommend to Policy and Resources Committee that £2,000 be added to the Community Grant budget in the financial year 2014-15.

The meeting commenced at 6.30 pm and ended at 8.00pm

Chairman

Date



LEAMINGTON IN BLOOM COMMITTEE 2014

Notes of meeting held on Monday 11 August 2014

Present: Enid Simms (Chair), Cllr. Heather Calver, Jim Dean, June Doull, George Dunkley, Jackie Parker, Gordon Simms, Chris Walton, Jackie Webb,

Apologies: Peter Bailey, Chris Walton

Enid read out a letter from Chris Walton who, due to a lack of available time, has resigned from the Committee. Enid said that Chris would be missed and she reminded the Committee that she and Gordon would also be stepping down from the Committee, as would Jackie W, following the Presentation Evening.

1. Minutes

The Minutes of the meeting held on 9 June 2014 were agreed.

2. Matters arising from the Minutes

2.1 There were no matters arising.

3. Leamington in Bloom 2014

3.1 Projects in the Community

Healthy Living Centre/Charles Gardner Square

Jackie P presented a photo library of all the happenings to the “secret garden” at the Healthy Living Centre from May 2013 to date. The changes that have been made due to the hard work of all the volunteers over the last 12 months have resulted in the Garden being used by clients and staff of the Centre to its full potential.

She reported that, disappointingly, Steve Woodward has resigned from his post at the Centre with immediate effect. She is awaiting further discussions with the Manager of the Centre to agree a way forward.

The beds in Charles Gardner Square have been more of a challenge. Derrick Knight and his Edible Garden Team took over two of the beds to grow vegetables and other edible plants. However the lack of accessible water meant that the project failed to materialise. The remaining beds have been tidied up by Jackie P, Chris Harris and Steve Woodward with help from volunteers and clients from the Healthy Living Centre.

A meeting is due to be held later in the week with the Centre Manager, WDC Housing and Jonathan Huxley (WDC) to agree a way forward.

The Dell

Jim reported that the GALS have been busy planting the poppy seeds given out by Peter at the last meeting. A 'Bat' night is programmed for 21 August at 7.45pm

RLS Flower Club

June and Enid reported that the Flower Club had been asked to provide the floral displays for 'England Bowls'

3.2 Geranium Train

The Launch of the Geranium Train in the Jephson Gardens on 1st July was a success. Nick from Chiltern Railways attended with his flag and whistle. Over 100 children with teachers also came along.

The Press, both the Observer and the Courier attended and there was good press coverage in both papers.

The Committee thanked Jim for all his hard work in working with the schools and to all those who helped plant up the trains.

3.3 Domestic Gardens Competition

Enid thought that there were some stunning gardens which had been entered in this year's competition although several gardens seemed to be in the wrong category but these were sorted out by the judges.

Chris was taken ill during the judging process so Peter was joined by his wife to complete the judging. Chris had a spell in hospital but is now making good progress in her recovery. The Committee wished her well.

Jackie P reported that she and June went to one garden which was in such a poor state that they did not feel it should be in the competition. The marks which would have been given were so low that they felt the garden should not be judged.

3.4 Commercial Competition

As in previous years this was restricted to Pubs and Clubs. Enid & Gordon again judged the local pubs and clubs. The Royal Naval Association Club was the Overall Winner with the New Inn and the Star & Garter joint winners in the Pubs Category.

3.5 Open Gardens

Enid was disappointed with the turn out this year but over £500 was raised for the Warwickshire & Northamptonshire Air Ambulance. Enid will write to the Charity to invite them to the Presentation Evening.

3.6 Awards Evening

The Assembly Room at the Town Hall has been booked and tea/coffee and biscuits will be served from 7.00pm prior to the start of the Award Ceremony Set at 7.30pm. Jackie W is in the process of sending out the invites.

A raffle will be held in aid of the Air Ambulance and Committee Members were asked to bring prizes in. (No electrical goods).

Committee members to be there from 6.30pm. June to meet & greet.

4. New Appointments

There were no nominations for the posts of Chair and Secretary from those present. More Committee members are required to achieve the aims set out in the minutes of 9 December 2013. An extract is included below:

After much discussion it was decided that in 2014 the Leamington in Bloom Committee would concentrate solely on local activities such as the Garden Competition for Domestic and Commercial properties, working with local Community Groups and schools to raise awareness and give help and support.

It was also decided that a flyer would be produced to hand out at the presentation evening and other outlets such as the Horticultural society and the Flower Club to attract new members.

A meeting will be held in October to discuss Membership of the Committee and the Appointment of Chair and Secretary. If new members do not come forward the Committee may struggle to meet the aims set out above and to develop community working.

5. Any other Business

5.1 RHS/ Heart of England in Bloom

Jackie W reported that she had responded to the email from Roger Bache setting out the Committee's views with regard to the bandings and the attitude of the RHS in referring her back each time to the Heart of England in Bloom organisers. [Roger has emailed to say he is attending a meeting in September and has asked for this issues to be put onto the Agenda]

5.2 Date of Next Meeting

The date of the next meeting was agreed as 6 October 2014, 6.15pm, Room 5 Town Hall. .

