

**MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL OF ROYAL LEAMINGTON SPA HELD ON 04 MAY 2021.**

The Meeting was held virtually in accordance with the provisions of the Coronavirus Regulations, 2020.

**PRESENT:**

Councillors Susan Rasmussen (Chair), Janet Alty, Alan Boad, Sarah Boad, Julija Boulton, David Brunson, Will Bryce, Mubarik Chowdry, Judith Clarke, Bill Gifford, Jennifer McAllister, Louisa Radice, Amanda Stevens and Nick Wilkins.

Officers: S. Marks and A. Goodey.

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

There were no declarations of interest from Members relating to any matter identified for discussion at this Meeting.

3. MAYOR'S ANNOUNCEMENTS, INCLUDING DISBURSEMENT OF THE MAYOR'S CHARITY FUND 2020/21

Mayor's Charity Fund 2020/21:

Councillor Rasmussen announced that she had been raising money for two charities – Warwickshire Wildlife Trust and Motion House. Despite a challenging year for fundraising, Cllr Rasmussen was pleased to note that interim payments to the two charities of £3.5k each would be made and she looks forward to working further with them in the coming year.

MAYORS awards:

The Mayor noted her award winners for the year 2020/21 and commended their contributions to the local community. Arrangements would be made for the Mayor to meet them and hand over their awards.

4. ELECTION OF THE TOWN MAYOR OF ROYAL LEAMINGTON SPA FOR 2021/2022 AND RECEIPT OF THE MAYOR'S DECLARATION OF OFFICE

The Mayor called for nominations for the appointment of the Mayor of Royal Leamington Spa for 2021-22.

Councillor Judith Clarke proposed that Councillor Susan Rasmussen is elected Mayor of Royal Leamington Spa for the year 2021-22. The motion was seconded by Councillor Nick Wilkins.

There being no further nominations, the motion was put to the vote and carried .

**RESOLVED** that Councillor Susan Rasmussen is elected Mayor of Royal Leamington Spa for the year 2021-22.

Councillor Rasmussen made the declaration of acceptance of Office, following which she noted that the year had not been as she hoped due to the Covid pandemic, and that she regretted not being able to do more in terms of charitable events and Mayoral activities.

5. APPOINTMENT OF MAYOR'S CHAPLAIN FOR 2021/22

**RESOLVED** that the Reverend Christopher Wilson is appointed Mayor's Chaplain for the year 2021-22.

6. ELECTION OF DEPUTY TOWN MAYOR OF ROYAL LEAMINGTON SPA FOR THE YEAR 2021/2022.

The Mayor called for nominations for the appointment of the Deputy Mayor of Royal Leamington Spa for 2021/22.

Councillor Janet Alty proposed that Councillor Nick Wilkins is elected Deputy Mayor of Royal Leamington Spa for the year 2021/22. The motion was seconded by Councillor Susan Rasmussen.

There being no further nominations, the motion was put to the vote and carried.

**RESOLVED** that Councillor Nick Wilkins is elected Deputy Mayor of Royal Leamington Spa for the year 2021/22.

7. PUBLIC FORUM

There were no questions or representations from members of the public.

8. MINUTES

Consideration was given to the Minutes of the Meeting of the Town Council held on 04<sup>th</sup> March, 2021.

**RESOLVED** that the Minutes of the Meeting of the Town Council held on 04<sup>th</sup> March 2021, are confirmed and signed as a correct record.

9. APPOINTMENT OF STANDING COMMITTEES

Consideration was given to a Report (Report No. 9) regarding appointment of the Council's Standing Committees for 2021/22.

**RESOLVED**

- i. that the following Committees of the Council are appointed.

<b>Committee</b>	<b>No of Seats</b>	<b>Councillors</b>
<b>Policy and Resources</b>	9	Sarah Boad Alan Boad Will Bryce Mubarik Chowdry Judith Clarke Bill Gifford Louisa Radice Susan Rasmussen TBC
<b>Cultural and Community</b>	8	Julija Boulton David Brunson Will Bryce, Judith Clarke Jennifer McAllister Louisa Radice Amanda Stevens TBC
<b>Planning</b>	8	Janet Alty Navdeep Kaur Atwal Julija Boulton David Brunson Mubarik Chowdry Jennifer McAllister Amanda Stevens Nick Wilkins
<b>Urgent Matters</b>	5	Sarah Boad Judith Clarke Bill Gifford Nick Wilkins TBC
<b>Allotments Sub Committee</b>	5	Janet Alty Sarah Boad David Brunson Susan Rasmussen Nick Wilkins
<b>Staffing</b>	5	Sarah Boad Judith Clarke Jennifer McAllister Susan Rasmussen Nick Wilkins
<b>Neighbourhood Plan Steering Group</b>	4	Janet Alty Sarah Boad Mubarik Chowdry Susan Rasmussen

- ii. that the committee membership be reviewed / updated following the by-election on 06<sup>th</sup> May 2021.

10. APPROVAL OF AUTHORITY FOR PAYMENTS

**RESOLVED** that the following Members of Council are approved as signatories for all payments, money transfers and expenditures, in accordance with Standing Order 21 and Financial Regulations.

Councillors Janet Alty, Sarah Boad, Judith Clarke, and Bill Gifford.

11. FUTURE MEETINGS

**RESOLVED:**

- i) That the Town Council notes the current situation regarding meetings / remote meetings.
- ii) That the Town Council agrees the delegated authorities to the Town Clerk as identified in Appendix A, to ensure that key functions can continue in the event of disruption to the Council's meetings in the coming weeks / months.
- iii) That the delegation be reviewed by the Town Council at its meeting on 16th September or the soonest practical point thereafter.

12. PAYMENTS

**RESOLVED** that the payment identified is approved.

The Meeting commenced at 6:00pm and ended at 06:38 pm.

Signed.....

(Chair)

Date.....