



STEPHEN MARKS
Clerk to the Town Council

THE TOWN COUNCIL
OF
ROYAL LEAMINGTON SPA
TOWN HALL, PARADE,
ROYAL LEAMINGTON SPA
WARWICKSHIRE CV32 4AT
T: 01926 450 906 F: 01926 456 901
E: clerk@leamingtonspatowncouncil.gov.uk
www.leamingtonspatowncouncil.gov.uk

28th February 2023

Dear Councillor,

A meeting of the Cultural and Community Committee **will be held on MONDAY 6th MARCH 2023 in Room 5 at Leamington Spa Town Hall commencing at 6.00 pm.**

The business will be as set out below.

Yours faithfully,

S Marks

CLERK TO THE TOWN COUNCIL

To:- Councillors David Brunson, Will Bryce, Jennifer McAllister, Judith Clarke, Jade McGhee, Louisa Radice, Amanda Stevens and Susan Rasmussen.

(All other Members of the Town Council – Agenda for information only)

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
Members are invited to declare any interest they may have in any items identified for discussion at the Meeting.
3. **PUBLIC FORUM**
To receive any representations from Members of the public in accordance with Council Standing Orders.
4. **PROJECT PRESENTATION**
To receive an update / presentation in relation to a previously funded project – Royal Leamington Spa Christmas Tree Festival 2022.
5. **TOWN TWINNING MATTERS**
To consider matters relating to twinning activity.

6. MINUTES

To approve and sign as a correct record the Minutes of the Meeting of the Cultural and Community Committee held on 9th January 2023

7. MATTERS ARISING FROM THE MINUTES

8. STREET TREES PLANTING AND MAINTENANCE

To receive an update on street tree maintenance and planting in Leamington Spa.

9. LEAMINGTON HISTORY GROUP – TOWN WALKS

To note the update report provided by the Leamington History Group in relation to Town Walks (Report No. 9)

10. BLUE PLAQUES GROUP

To receive an update on Blue Plaque Group activities

11. LEAMINGTON IN BLOOM

To receive an update on Leamington in Bloom activities.

**REPORT TO A MEETING OF ROYAL LEAMINGTON SPA TOWN COUNCIL'S
CULTURAL & COMMUNITY COMMITTEE TO BE HELD ON 06th MARCH 2023**

AGENDA ITEM 4 – PROJECT PRESENTATION

1. **Purpose of the Agenda Item**

To receive an update / short presentation in relation to a project which has previously received Town Council grant funding.

2. **Introduction**

- 2.1 The Town Council awards community grants each year to a range of local groups and organisations, to support a range of cultural, wellbeing, environmental and community projects. At various intervals throughout the year, arrangements are made for groups to provide a short presentation / update to the committee about how the project went.

3. **Leamington Spa Christmas Tree Festival**

- 3.1 In June 2022, the committee awarded a grant to Leamington All Saints Parochial Church Council to deliver a Christmas Tree Festival.
- 3.2 A short presentation will be delivered to the committee about the project.

4. **Recommendation**

- 4.1 That the committee receives and notes an update / presentation in relation to the Christmas Tree Festival.

**REPORT TO A MEETING OF ROYAL LEAMINGTON SPA TOWN COUNCIL'S
CULTURAL & COMMUNITY COMMITTEE TO BE HELD ON 06th MARCH 2023**

AGENDA ITEM 5 – TOWN TWINNING UPDATE

1. **Purpose of the Report**

To receive an update from Leamington International Twinning Society (LITS) in relation to twinning matters.

2. **Introduction**

2.1 The committee received an update from LITS at its meeting in January, where reference was made to the planned twinning visits for 2023.

2.2 A representative of LITS will attend the meeting to provide a further update.

3 **Recommendation**

3.1 That the committee receives a further update from Leamington International Twinning Society.

MINUTES OF A MEETING OF THE CULTURAL AND COMMUNITY COMMITTEE
HELD AT THE TOWN HALL ON 09th JANUARY 2023

Present: Councillors David Brunson (Chair), Will Bryce, Judith Clarke, Jennifer McAllister, Susan Rasmussen, Louisa Radice, Amanda Stevens, Nick Wilkins

Stephen Marks (Town Clerk)

36. **APOLOGIES**

Apologies received from Councillor Jade Mcghee (Cllr Wilkins substituting).

37. **DECLARATIONS OF INTEREST**

Cllr Stevens declared a personal interest in application from Leamington Rotary. Will stay in the room and participate in the discussion.

Cllr Stevens declared a personal interest in the LHG walks report. Will remain in the room and participate in the discussion.

Cllr Bryce declared a personal interest in the Leamington Sinfonia application. Will remain in the room and participate in the discussion.

38. **PUBLIC FORUM**

None

39. **TOWN TWINNING MATTERS**

Karen MacQueen, chair of Leamington International Twinning Society gave an update to the committee. Noted LITS had a Christmas meal. Produced Gemini twinning magazine, covering whole of the year.

Arranged dates for incoming Sceaux visit 21-25 april.

Outgoing Bruhl visit 15-19 September. Arranging joint trip with Myton school. 50th anniversary of town twinning Leamington / Bruhl. Schools 30th anniversary.

Planning incoming visit itinerary / programme.

RLSTC can help promote need for hosts for incoming visit.

The committee thanked Karen MacQueen for her contribution.

KM left at approximately 18:14.

40. **LEAMINGTON HISTORY GROUP – WALKS REPORT 2022**

The committee considered an update from Leamington History Group.

A number of issues and operational matters regarding the future delivery of the walks were raised.

Resolved that the committee asks Leamington History Group to address these and report back to a future meeting through a single update report from the Leamington History Group committee.

41. **MINUTES**

Resolved that the Minutes of the Meeting of the Cultural and Community Committee held on 7th November 2022 are confirmed and signed as a correct record.

42. **MATTERS ARISING FROM THE MINUTES**

None

43. **COMMUNITY GRANTS**

Following consideration of the grant applications received and noting that the amounts requested substantially exceeded the funding available, it was:

Resolved that the following sums are awarded:

	Applicant	Project / activity	Amount awarded
1	Art in the Park 2023	Community Outreach Project	£1,325.00
2	Leamington History Group	Publication of 'Made in Leamington' book	£0.00 (deferred)
3	Leamington Netball Group	Floodlight replacement/improved waste disposal collection points	£0.00
4	Leamington Primary Care Network	Running and walking peer support groups	£1,000.00
5	Leamington Sinfonia	Inclusive community concert performance of Mahler's Resurrection Symphony - associated workshops	£1,000.00
6	LOTT	LOTT SPOT - equipment/materials to support new craft workshop space	£1,000.00
7	Motionhouse	Care to Dance? Workshops and dance performance at two Leamington Spa care homes	£1,200.00
8	Muscular Dystrophy Support Centre	31 physio sessions for 4 Leamington Spa residents over 1 year	£1,000.00
9	New Chapters	HMO licence cost, materials for decoration and contribution to insurance cost for 1 year	£0.00
10	The Polish Centre	History conference and exhibition - spies in WW2 and Enigma code breaker (food and drink, publicity, speakers and tech support)	£1,000.00
11	The Rotary Club	Winter Hardship Project - hampers/microwaves or heaters	£2,000.00
12	2nd Warwick Sea Scouts	Equipment - 2 patrol tents, 1 dining shelter and 2 toilet tents	£800.00

13	Shrubland St Primary School	Playground mural	£1,000.00
14	The Sikh Centre	International Women's Day event	£500.00
15	The Smallpeice Trust	Primary STEM Day with one Leamington Spa Primary school	£0.00
16	SYDNI Centre	English Skills for Life - equipment and materials to support English as a second language sessions	£1,764.00
17	The Hygiene Bank	Sundries, promotional materials and hygiene products	£2,000.00
18	Warwickshire Pride	Education Zone at Warwickshire Pride 23	£500.00
19	Young People First	Youthy+ - cost of youthworker for a school year at youth club	£1,858.00
20	Leamington Music Festival	Music Festival & Winter Season - promotion of 20+ concerts and education programme in Leam	£1,325.00
21	Parenting Project	Family Wellbeing Pathway - continuation of parent mentor support	£1,000.00

44. **COMMUNITY GRANTS FUNDING AMOUNTS REVIEW**

Resolved that the community grant scheme should be kept as it currently is for now. Review again in the future.

45. **BLUE PLAQUES**

Resolved that the update report is noted.

46. **LEAMINGTON IN BLOOM**

Resolved that the update is noted

47. **STREET TREES PLANTING AND MAINTENANCE**

The committee was advised that an update report had been received from WCC and would be circulated.

Signed

Date.....

**REPORT TO A MEETING OF ROYAL LEAMINGTON SPA TOWN COUNCIL'S
CULTURAL & COMMUNITY COMMITTEE TO BE HELD ON 06th MARCH 2023**

AGENDA ITEM 8 – STREET TREES PLANTING AND MAINTENANCE

1. **Purpose of the Report**

To receive an update on street trees from Warwickshire County Council's Forestry Service.

2. **Introduction**

2.1 The Town Council works closely with Warwickshire County Council's Forestry service to support the planting and maintenance of street trees in the town.

2.2 A representative of the Forestry Service will attend to provide an update on progress in the current tree planting season. (Information has been circulated to the committee members previously / separately). It is also an opportunity to discuss the most effective way of communicating about tree works.

3 **Budget 2023/24**

3.1 In setting its budget for 2023/24, the Town Council has identified £20,000 for street trees.

4. **Recommendation**

4.1 That the committee receives an update from WCC's Forestry Service.

**REPORT TO A MEETING OF ROYAL LEAMINGTON SPA TOWN COUNCIL'S
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AGENDA ITEM 9 – LEAMINGTON HISTORY GROUP TOWN WALKS

1. **Purpose of the Report**

To note the update from Leamington History Group in relation to the Town Walks.

2. **Background / overview**

- 2.1 Following consideration of the History Group's Town Walks at the meeting of the committee in January 2023, the Committee requested that the History Group provide a further single report to the next meeting of the committee. The report / information provided by the History Group regarding its walks in 2023 is shown as appendix A.

3 **Budget / financial support**

- 3.1 The Town Council made provision for £500 support to the Leamington History Group when setting its budget for 2023/24 to support the delivery of the Town Walks.

4. **Recommendation**

- 4.1 That the committee notes the information provided by the Leamington History Group.

LHG Town Walks 2023

- The LHG Walks Lead will organise and manage the free guided Town Walks
- Guides will be recruited and trained to ensure an effective walk experience, whilst promoting Leamington Spa
- A Free Town Walks Programme will be produced and advertised by May 2023
- All advertising for Town Walks will have reference to LHG and its partnership with RLSTC
- We will use market research, using social media, to develop new walk themes and expand the provision based on public interest
- The LHG Committee will check that all documents and policies are in place for the walks (e.g. health and safety, safeguarding, risk assessment and public liability insurance).
- Our insurance will cover all planned LHG Town Walks organised by the LHG Committee
- We will not support commercial ventures unless an agreement is made and LHG guidance about training, insurance, health and safety policies are adhered to
- Bookings will take place with the Visitors Centre to ensure safety e.g. numbers on the walks
- We will aim to engage young people e.g. designing the new leaflets
- We will continue to advertise our walks on the official LHG Facebook, Website and Twitter accounts to reach a wider audience
- Collaboration will take place with other local organisations who provide walks, to work in partnership to coordinate activities (e.g., Leamington Society, Lillington, Sydenham Local History Societies). This will help to enhance historical walk themes